

BSACAP Policy Council Minutes

Date: April 9, 2024

Amanda Burke (S)	Kathy Reed (S)
Phyllis Lowe (M)	Reva Perkins (M)
Burnis Lowe (V)	Kathy Adams (CR)
James Harless (M)	Becky Kilgore (S)
Ashley Harless (V)	Ashley Hignite (M)
Kimberly Hutcheson (A)	Keaton Morton (M)
Stacy Dorton (A)	Sandra Cavin (M)
Leah Cure (S)	Tracy Jenkins (S)
Krista Vanhoose (CR)	Beth Preston (S)
Jessica Crabtree (S)	Timothy Hall (M)
Brittany Chaney (S)	Haley Leapaldt (M)
Kayla Justice (M)	Ruby Mulkey (M)
Stacy Blanton (S)	Bryan Auxier (S)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

Meeting Called To Order By: Chairperson: Timothy Hall
Roll Call by: Keaton Morton

There were 13 voting members present which does constitute a quorum.

Approval of Minutes:

Members were provided with a copy of the March minutes for review.

Motion Made By: Reva Perkins
Seconded By: Phyllis Lowe
Motion Carried: Yes

Old Business

Child Eligibility Criteria:

The Child Eligibility Criteria was previously provided to members. Mr. Jenkins made everyone aware that the BSACAP Board had also approved the criteria so it has been finalized for the upcoming year.

[Parent Survey:](#)

Teachers were asked to post the parent survey in their social media groups. The survey will end at the end of the week. This survey is a great opportunity for the parents to help us evaluate our program and the educational experience that was given to their children.

[New Business](#)

[Child Assessment Results \(Winter\):](#)

Child Assessment Results were posted on the Facebook page. Mr. Jenkins explained how to read the results and touched on particular School Readiness Goals to help everyone understand the data.

[COLA and Quality Improvement Applications:](#)

Mr. Jenkins advised members that Congress had approved a 2.3% cost of living adjustment for Head Start staff in the amount of \$232,900. This money will be offered to each program for a minimum 2.3% salary increase for their Head Start staff.

[Child Recruitment for 24-25:](#)

Members were directed to look at the graph in the Director's Report. 42% of parents responded that they had heard about Head Start from former parents and 40% had heard about it from a family friend. Mr. Jenkins asked members to share the graph at their Policy Committee meetings. He discussed how important "word of mouth" recruitment is for the Head Start program and asked the members to share their child's experience with others as much as possible.

[Financial Report:](#)

Members were provided with a copy of the March Financial Report and credit card expenditure.

Motion Made By:

Reva Perkins

Seconded By:

Stacy Dorton

Motion Carried:

Yes

[Statistical Report:](#)

Jessica Crabtree presented and discussed the statistical report as follows: Floyd County had the highest average daily attendance with 86.8%; Johnson County had the highest average volunteer hours per child for the month; and Martin County and Pike County tied with the highest percentage of parents attending meetings for March. Certificates were provided to all the winners.

Director's Report:

Members were given a copy of the Director's Report.

Nutrition Report:

The Nutrition Report summarizes the number of children served breakfast, lunch and snacks in March.

Door Prizes:

Door prizes were given to several members.

Business from the floor:

Several parents advised that teachers were not allowing them into the classroom to volunteer. Mr. Jenkins asked members to speak with him after the meeting.

He also reminded parents that teachers cannot ask them to provide supplies in the classrooms and that parents are not allowed to do any kind of fundraising activity for the Head Start program/classrooms.

Members suggested Mi Hacienda and El Azul for the May 14 meeting.

Adjourn:

Motion Made By:

Stacy Dorton

Seconded By:

Krista Vanhose

Motion Carried:

Yes

Chairperson