

BSACAP Policy Council Minutes

Date: December 12, 2023

Leah Cure (S)
Burnis Lowe (V)
Phyllis Lowe (M)
Kimberly Preece (M)
Karen Alsept (S)
Bryan Auxier (S)
Kathy Adams (CR)
Krista Vanhose (CR)
Ashley Hignite (M)
Kayla Justice (M)

Stacy Dorton (A)
Ashley Spradlin (S)
Patti Miller (S)
Ruby Mulkey (M)
Stacy Blanton (S)
Timothy Hall (M)
Nicole Wakeland (A)
Tracy Jenkins (S)
Stacy Paige (S)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

Meeting Called To Order By:

Chairperson: Kimberly Preece

Roll Call by Secretary: Stacy Blanton

There were 9 voting members present which does constitute a quorum.

Approval of Minutes:

The November minutes were posted in the Facebook group and provided in packets.

Motion Made By:

Krista Vanhose

Seconded By:

Phyllis Lowe

Motion Carried:

Yes

Old Business:

There was no old business to discuss.

New Business:

Seating of Community Representatives:

Krista Vanhose and Kathy Adams were present for the meeting.

Statistical Report:

Tracy Jenkins advised Members that Paintsville had the highest average daily attendance with 90.1%; Pike County had the highest average volunteer hours per child for the month; and Floyd County had the highest percentage of parents attending meetings for November. Certificates were provided to all the winners.

Financial Report:

Members were provided a copy of the Financial Report which detailed the new budget year items.

Motion Made By:

Phyllis Lowe

Secoded By:

Ruby Mulkey

Motion Carried:

Yes

December 1 Disability Numbers:

Patti Miller explained the chart she gave to members. Each program is required to fill 10% of their enrollment slots with children who have disabilities. A few programs have not met the goal yet, but BSACAP as a whole does meet the 10% requirement.

2023-23 PIR Report Highlights:

Tracy Jenkins explained that each Head Start program must submit a Program Information Report at the end of each year that shows various statistics for the children and families that we served. He highlighted several areas from the 22-23 PIR including number of children funded to serve, number of children served, eligibility, number of staff lost, family information, and child disabilities. He told the members that the entire report would be posted on the agency website (www.bsacapheadstart.com)

Education Training: "Appropriate Expectations:

Ashley Spradlin provided members with a training on appropriate expectations for Head Start age children. She asked members what they expected their children to be able to do after attending Head Start. She then preceded to discuss some appropriate and inappropriate expectations that people sometimes have for young children. She highlighted some common educational goals that we have in the program for all children.

Nutrition Report:

Tracy Jenkins discussed the number of children served breakfast, lunch and snacks in November in the Nutrition Report.

Director's Report:

Members were provided a copy of the Directors Report which included statistics and information regarding our currently enrolled children.

Update on Federal Review:

Mr. Jenkins told the group that we still haven't been notified when our federal review will take place. He mentioned that the review team would ask for a group of Policy Council members to be available for a focus group interview. He stated that he did not know which members would be picked but would provide more information when it became known.

Planning for January Meeting:

Members chose Mi Hacienda for the January meeting.

Door Prizes:

Door prizes were given to several members.

Business from the Floor:

None.

Adjourn:

Motion Made By:

Phyllis Lowe

Seconded By:

Stacy Dorton

Motion Carried:

Yes

Chairperson