

BSACAP Policy Council Minutes

Date: January 29, 2025

Ashley Spradlin (S)

Elizabeth Preston (S)

Sherry Blevins (S)

Tracy Jenkins (S)

Leah Cure (S)

Larry Gullett (A)

Bobbie Robinette (S)

Kellie Mollette (M)

Jessica Miracle (M)

Nicole Pinson (M)

Hayley Howard (A)

Betsy Evans (A)

Ciara Burchett (M)

Beth Boyd McCoy (A)

Victoria Jarrell (M)

Kelsey Allen (A)

Sherri Woods (S)

Jessica Haney (A)

Kathy Reed (S)

Kathy Adams (CR)

Beverly Bush (S)

Stacy Blanton (S)

Brittany Chaney (S) *(virtual)*

Krista Vanhoose (CR)

Amber Hunter (S)

Stacy Morrison (S)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

There were 9 voting members present which does constitute a quorum.

Meeting Called To Order By: Tracy Jenkins

Roll Call by: Nicole Pinson

Approval of Minutes:

December minutes were posted on the Facebook page for members to review.

Motion to Approve Made By: Krista Vanhoose

Seconded By: Victoria Jarrell

Motion Carried: **Yes**

Old Business:

There was no old business to discuss.

New Business:

Review of Policy Council Meeting Policy:

Mr. Jenkins asked everyone to review the attendance of PC members. He mentioned that it is not required for alternates to attend unless members are

absent from meetings. He asked that the members present to review the list and consider speaking with any member who has not attended any of the first 4 meetings about possibly resigning so another person could be elected in their place.

Statistical Report:

Beth Preston presented and discussed the statistical report. Floyd County had the highest average daily attendance with 89.2% and the highest average volunteer hours per child for the month. Paintsville had the highest percentage of parents attending meetings for December. Certificates were provided to all the winners.

Hiring Decisions:

i. Health Services Manager

Sherry Blevins was interviewed and hired for the Health Services Manager position. Sherri introduced herself to the group.

Mid-Year Child Attendance Report:

Members were provided with a report showing child attendance for all 63 classrooms during the months of Aug-Dec. Mr. Jenkins explained that the classroom goal for attendance is 85%.

ERSEA Training:

Mr. Jenkins provided the group with a brief training on the Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) policies for our program. He gave members a handout explaining ERSEA related topics and specifically how a child is accepted and enrolled in the Head Start program.

Child Assessment Results (Checkpoint #1)

Education Services Manager, Ashley Spradlin, shared with members the results of the Fall child assessment and how they relate to our 16 school readiness goals. She discussed specific goals and whether or not our children were meeting the goals or underperforming according to expectations.

Nutrition Report:

Members were provided with a copy of the December Nutrition Report.

Director's Report:

Mr. Jenkins shared contact information for program staff as well as Head Start Statistics for the program.

Financial Report:

Members were given a copy of the December Financial Report to review.

Motion to Accept Made By:

Kellie Mollette

Seconded By:

Larry Gullett

Motion Carried:

Yes

Planning for February Meeting:

The next meeting will be held at the Ramada in Paintsville.

Door Prizes:

Door prizes were handed out.

Business from the floor:

None.

Adjourn:

Motion Made By:

Victoria Jarrell

Seconded By:

Kellie Mollette

Motion Carried:

Yes

Chairperson